

Promote

The Code of Professional Practice

The Institute for Learning's Code of Professional Practice came into force on 1 April 2008. The Code was developed by the profession for the profession and it outlines the behaviours expected of members - for the benefit of learners, employers, the profession and the wider community.

- Integrity
- Respect
- Care
- Practice
- Disclosure
- Responsibility

Improve your professional practice – know your Code

For the full code of professional practice please see overleaf.
This can also be downloaded from www.ifl.ac.uk

**Behaviour 1:
PROFESSIONAL INTEGRITY**

The members shall:

1. meet their professional responsibilities consistent with the Institute's Professional Values;
2. use reasonable professional judgement when discharging differing responsibilities and obligations to learners, colleagues, institution and the wider profession;
3. uphold the reputation of the profession by never unjustly or knowingly damaging the professional reputation of another or furthering their own position unfairly at the expense of another;
4. comply with all reasonable assessment and quality procedures and obligations;
5. uphold the standing and reputation of the Institute and not knowingly undermine or misrepresent its views nor their Institute membership, any qualification or professional status.

**Behaviour 2:
RESPECT**

The members shall at all times:

1. respect the rights of learners and colleagues in accordance with relevant legislation and organisation requirements;
2. act in a manner which recognises diversity as an asset and does not discriminate in respect of race, gender, disability and/or learning difficulty, age, sexual orientation or religion and belief.

**Behaviour 3:
REASONABLE CARE**

The members shall take reasonable care to ensure the safety and welfare of learners and comply with relevant statutory provisions to support their well-being and development.

**Behaviour 4:
PROFESSIONAL PRACTICE**

The members shall provide evidence to the Institute that they have complied with the current Institute CPD policy and guidelines.

**Behaviour 5:
CRIMINAL OFFENCE DISCLOSURE**

Any member shall notify the Institute as soon as practicable after cautioning or conviction for a criminal offence. The Institute reserves the right to act on such information through its disciplinary process.

**Behaviour 6:
RESPONSIBILITY DURING INSTITUTE
INVESTIGATIONS**

A member shall use their best endeavours to assist in any investigation and shall not seek to dissuade, penalise or discourage a person from bringing a complaint against any member, interfere with or otherwise compromise due process.

**Behaviour 7:
RESPONSIBILITY**

The members shall at all times act in accordance with the Institute's conditions of membership which will be subject to change from time to time.